



roOutline planner KS3

KS3	Year	Autumn		Spring		Summer	
Careers Framework Area	2024-2025	Grow Throughout Life	Explore Possibilities	Manage Career	Create Opportunities	Balance Life & Work	See the Big Picture
Unit Title		Accessing Information, Help & Support	The World of Work	Planning for the Future	Working as a Team	Finances, Health & Well-Being	School, Community and Beyond
Key areas		Being aware of the sources of help available & responding positively to feedback Being aware of different life stages & life roles Employer Encounter	Being aware of the range of possible jobs Identifying common sources of information about the labour market & the education system	Being aware that Career describes their journey through life, learning & work Looking forward to the future	Developing friendships & relationships with others Being aware that it is important to take initiative in their learning & life Employer Encounter	Becoming aware of the concept of work-life balance Being aware that physical & mental wellbeing are important	Becoming aware of a range of different media, information sources & viewpoints Being aware that trends in technology & science have implications for career
Skills Focus		Listening, Staying Positive,	Aiming High, Problem Solving	Speaking, Staying Positive	Teamwork, Leadership	Creativity, Staying Positive	Creativity, Aiming High
Key vocab		Future, support, advice, positive, negative, feedback, responsibility	Work, employer, employee, job description	Future, planning, learn, skills, life, training,	Friends, family, colleagues, initiative, ideas, team, roles, responsibilities	Personal life, leisure, mental health, physical health, wellbeing,	Social media, television, internet, fake news, technology, AI, employer
CITIZENSHIP FOCUS		Law & Order	Government & Democracy	Environment & Local Issues	Rights & Responsibilities	Finance	Communities & Cultures
KS3		Year	Autumn		Spring		Summer
Careers Framework Area	2025-2026	Explore Possibilities	Manage Career	Create Opportunities	Balance Life & Work	See the Big Picture	Grow Throughout Life
Unit Title		The World of Work	Planning for the Future	Working as a Team	Finances, Health & Well-Being	School, Community and Beyond	Accessing Information, Help & Support
Key areas		Being aware of the range of different sectors & organisations where they can work Being aware that many jobs require learning, skills & minimum qualifications	Imagining a range of possibilities for themselves in their career Managing transitions- preparing for Options	Being aware that building a career will require them to be imaginative & flexible Developing the ability to communicate their needs & wants Employer Encounter	Being aware of money & that individuals & families have to actively manage their finances Being aware of the ways that they can be involved in their family & community	Being aware that there are trends in local & national labour markets Being aware of the relationship between career & the natural environment	Being aware that learning skills & qualifications are important Recording Achievements Employer Encounter
Skills Focus		Aiming High, Problem Solving	Listening, Speaking	Teamwork, Speaking	Staying Positive, Leadership	Creativity, Listening	Staying Positive, Aiming High
Key vocab		Work, employment, volunteering, skills, qualifications, CV	Future, skills, change, rights, responsibilities	Team, communication, listening, flexible, goal, outcome	Money, wages, earnings, savings, community, volunteer, family	Environment, community, opportunities	Skills, Qualifications, achievements, employer
CITIZENSHIP FOCUS		Community & Volunteering	Law & Order	Rights & Responsibilities	Finance	Environment & Local Issues	Government & Democracy
KS3		Year	Autumn		Spring		Summer
Careers Framework Area	2026-2027	Manage Career	Create Opportunities	Balance Life & Work	See the Big Picture	Grow Throughout Life	Explore Possibilities
Unit Title		Planning for the Future	Working as a Team	Finances, Health & Well-Being	School, Community and Beyond	Accessing Information, Help & Support	The World of Work
Key areas		Learning from setbacks & challenges Being aware that different jobs & careers bring different challenges & rewards	Being able to identify a role model & being aware of the value of leadership Being aware of the concept of entrepreneurialism & self-employment Employer Encounter	Being aware of rights & responsibilities in the workplace & in society Recognising the injustices caused by prejudice, stereotypes & discrimination in learning & workplaces	Being aware of the relationship between career, community & society Being aware of the relationship between career, politics & the economy	Being willing to try new things & challenge themselves Awareness of heritage, identity & values Employer Encounter	Being aware of the range of ways that organisations undertake recruitment & selection Being aware of the main learning pathways (e.g. college & apprenticeships)
Skills Focus		Problem Solving, Staying Positive	Leadership, Teamwork	Listening, Staying Positive	Speaking, Teamwork	Creativity, Problem Solving	Leadership, Aiming High
Key vocab		Challenge, rewards, motivations, skills, training, employer, interview	Team, leader, manager, business, budget, profit, loss, income, expenditure	Prejudice, equality, inequality, stereotype, injustice, fair, discrimination,	Career, community, council, voting, economy, wages, earnings	Challenge, resilience, perseverance, identity, personal values, goals	Recruitment, vacancy, interview, CV, college, training, apprenticeship
CITIZENSHIP FOCUS		Communities & Cultures	Finance	Rights & Responsibilities	Monarchy & Parliament	Government & Democracy	Law & Order



Careers Education at Meadowside promotes democracy, tolerance, respect & individual liberty through breadth of planning & lesson delivery Freedom of expression & respect for difference are fundamental & prepare students appropriately for life in modern Britain The Prevent duty requires providers and practitioners to exemplify British values in their practice and to use opportunities to explore British values and to challenge extremism



Outline Planner KS4

KS4	Year	Autumn		Spring		Summer	
Careers Framework Area	2024-2025	Grow Throughout Life 	Explore Possibilities 	Manage Career 	Create Opportunities 	Balance Life & Work 	See the Big Picture
Unit Title		Accessing Information, Help & Support	The World of Work	Planning for the Future	Working as a Team	Finances, Health & Well-Being	School, Community and Beyond
Key areas		Responding positively to help, support & feedback Considering how they want to move through different life stages and manage different life roles Employer Encounter	Considering what jobs and roles are interesting Researching the labour market and the education system	Recognising the different ways in which people talk about career and reflecting on its meaning to them Building their confidence and optimism about their future	Developing friendships and relationships and reflecting on their relationship to their career Starting to take responsibility for making things happen in their career Employer Encounter	Reflecting on the different ways in which people balance their work and life Reflecting on their physical and mental wellbeing and considering how they can improve these	Evaluating different media, information sources and viewpoints Exploring trends in technology and science
Skills Focus		Listening, Staying Positive,	Aiming High, Problem Solving	Speaking, Staying Positive	Teamwork, Leadership	Creativity, Staying Positive	Creativity, Aiming High
Key vocab		Future, support, advice, positive, negative, feedback, responsibility	Work, employer, employee, job description	Future, planning, learn, skills, life, training,	Friends, family, colleagues, initiative, ideas, team, roles, responsibilities	Personal life, leisure, mental health, physical health, wellbeing,	Social media, television, internet, fake news, technology, AI, employer
CITIZENSHIP FOCUS		Law & Order	Government & Democracy	Environment & Local Issues	Rights & Responsibilities	Finance	Communities & Cultures
Accreditation		117871 IDENTIFYING A CAREER			121580 UNDERTAKING A WORK PLACEMENT: INTRODUCTION TO EMPLOYABILITY		
KS4		Year	Autumn		Spring		Summer
Careers Framework Area	2025-2026	Explore Possibilities 	Manage Career 	Create Opportunities 	Balance Life & Work 	See the Big Picture 	Grow Throughout Life
Unit Title		The World of Work	Planning for the Future	Working as a Team	Finances, Health & Well-Being	School, Community and Beyond	Accessing Information, Help & Support
Key areas		Recognising the main learning pathways and considering which one they want to follow and how they will access and succeed in it Researching the learning and qualification requirements for jobs and careers that they are interested in	Making plans and developing a pathway into their future Considering the risks and rewards associated with different pathways and careers	Being able to reflect on and change their career ideas and the strategies that they are pursuing to achieve them Being willing to speak up for themselves and others Employer Encounter	Recognising the role that money and finances will play, in the decisions that they make and, in their life and career Recognising the role that they play in their family and community and considering how that might shape their career	Exploring local and national labour market trends Exploring the relationship between career and the environment Considering what learning pathway they should pursue next	Engaging positively in learning-taking action to achieve good outcomes Reflecting on & recording achievements, experiences & learning Employer Encounter
Skills Focus		Aiming High, Problem Solving	Listening, Speaking	Teamwork, Speaking	Staying Positive, Leadership	Creativity, Listening	Staying Positive, Aiming High
Key vocab		Work, employment, volunteering, skills, qualifications, CV	Future, skills, change, rights, responsibilities	Team, communication, listening, flexible, goal, outcome	Money, wages, earnings, savings, community, volunteer, family	Environment, community, opportunities	Skills, Qualifications, achievements, employer
CITIZENSHIP FOCUS		Community & Volunteering	Law & Order	Rights & Responsibilities	Finance	Environment & Local Issues	Government & Democracy
Accreditation		117575 PREPARATION FOR WORKING LIFE			120237 TAKING PART IN WORK EXPERIENCE WITH SUPPORT		
KS4		Year	Autumn		Spring		Summer
Careers Framework Area	2026-2027	Manage Career 	Create Opportunities 	Balance Life & Work 	See the Big Picture 	Grow Throughout Life 	Explore Possibilities
Unit Title		Planning for the Future	Working as a Team	Finances, Health & Well-Being	School, Community and Beyond	Accessing Information, Help & Support	The World of Work
Key areas		Taking steps to achieve in their Accreditation and make a decision about their post-16 pathway Thinking about how they deal with and learn from challenges and setbacks	Being able to discuss roles models and reflect on leadership Researching entrepreneurialism and self-employment Employer Encounter	Developing knowledge of rights and responsibilities in the workplace and in society Identifying what they can do, individually and with others, to challenge prejudice, stereotyping and discrimination in learning and workplaces	Exploring the relationship between career, community and society Exploring the relationship between career, politics and the economy	Recognising the value of challenging themselves and trying new things Reflecting on heritage, identity & values Employer Encounter	Researching the range of workplaces and what it is like to work there Researching how recruitment and selection processes work and what they need to do to succeed in them
Skills Focus		Problem Solving, Staying Positive	Leadership, Teamwork	Listening, Staying Positive	Speaking, Teamwork	Creativity, Problem Solving	Leadership, Aiming High
Key vocab		Challenge, rewards, motivations, skills, training, employer, interview	Team, leader, manager, business, budget, profit, loss, income, expenditure	Prejudice, equality, inequality, stereotype, injustice, fair, discrimination,	Career, community, council, voting, economy, wages, earnings	Challenge, resilience, perseverance, identity, personal values, goals	Recruitment, vacancy, interview, CV, college, training, apprenticeship
CITIZENSHIP FOCUS		Communities & Cultures	Finance	Rights & Responsibilities	Monarchy & Parliament	Government & Democracy	Law & Order
Accreditation		121629 EMPLOYABILITY (UNIT 1): TEAMWORK			121631 EMPLOYABILITY (UNIT 3): COMMUNICATION		



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Outline planner P16

P16	Year	Autumn		Spring		Summer	
Careers Framework Area	2024-2025	Grow Throughout Life	Explore Possibilities	Manage Career	Create Opportunities	Balance Life & Work	See the Big Picture
Unit Title		Accessing Information, Help & Support	The World of Work	Planning for the Future	Working as a Team	Finances, Health & Well-Being	School, Community and Beyond
Key areas		Actively seeking out help, support & feedback Planning for different life stages and considering the different life roles that they want to play Employer Encounter	Developing a clear direction of travel in their career and actively pursuing this Actively seeking out information on the labour market and education system to support their career	Being able to describe the concept of career and say what it means to them Building their confidence and optimism about their future and acting on it	Building and maintaining relationships and networks within and beyond the school Being proactive about their life, learning and career Employer Encounter	Planning for the kind of balance of work and life that they want Taking action to improve their physical and mental wellbeing	Evaluating different media, information sources and viewpoints and reflecting on the best way to get information for their career Exploring and responding to trends in technology and science
Skills Focus		Listening, Staying Positive,	Aiming High, Problem Solving	Speaking, Staying Positive	Teamwork, Leadership	Creativity, Staying Positive	Creativity, Aiming High
Key vocab		Future, support, advice, positive, negative, feedback, responsibility	Work, employer, employee, job description	Future, planning, learn, skills, life, training,	Friends, family, colleagues, initiative, ideas, team, roles, responsibilities	Personal life, leisure, mental health, physical health, wellbeing,	Social media, television, internet, fake news, technology, AI, employer
CITIZENSHIP FOCUS		Law & Order	Government & Democracy	Environment & Local Issues	Rights & Responsibilities	Finance	Communities & Cultures
Accreditation		119467 CITIZENSHIP: DEMOCRACY, RIGHTS AND RESPONSIBILITIES			116533 HEALTH & SAFETY: RIGHTS AND RESPONSIBILITIES IN THE WORKPLACE		
Careers Framework Area		2025-2026	Explore Possibilities	Manage Career	Create Opportunities	Balance Life & Work	See the Big Picture
Unit Title	The World of Work		Planning for the Future	Working as a Team	Finances, Health & Well-Being	School, Community and Beyond	Accessing Information, Help & Support
Key areas	Having a clear understanding of the learning pathways and qualifications that they will need to pursue their career Seeking out challenges and opportunities for development		Considering the risks and rewards of different pathways and career and deciding between them Managing the transition into the post-16 learning context and preparing for post-18 transitions	Being creative and agile as they develop their career pathway Representing themselves and others Employer Encounter	Beginning to manage their own money and plan their finances (e.g. thinking about applying for benefits) Actively shaping their involvement in their family and community as part of their career planning	Exploring and responding to local and national labour market trends Exploring and responding to the relationship between career and the environment	Taking responsibility for their learning & aiming high Reflecting on & recording achievements, experiences & learning & communicating them to others Employer Encounter
Skills Focus	Aiming High, Problem Solving		Listening, Speaking	Teamwork, Speaking	Staying Positive, Leadership	Creativity, Listening	Staying Positive, Aiming High
Key vocab	Work, employment, volunteering, skills, qualifications, CV		Future, skills, change, rights, responsibilities	Team, communication, listening, flexible, goal, outcome	Money, wages, earnings, savings, community, volunteer, family	Environment, community, opportunities	Skills, Qualifications, achievements, employer
CITIZENSHIP FOCUS	Community & Volunteering		Law & Order	Rights & Responsibilities	Finance	Environment & Local Issues	Government & Democracy
Accreditation	112497 AN INTRODUCTION TO CAREERS AND EMPLOYABILITY			115067 LIFE SKILLS PROGRAMME: EMPLOYABILITY SKILLS			
Careers Framework Area	2026-2027		Manage Career	Create Opportunities	Balance Life & Work	See the Big Picture	Grow Throughout Life
Unit Title		Planning for the Future	Working as a Team	Finances, Health & Well-Being	School, Community and Beyond	Accessing Information, Help & Support	The World of Work
Key areas		Actively planning, prioritising and setting targets for their future Being proactive about being resilient and learning from setbacks	Acting as a leader, role model or example to others Considering entrepreneurialism and self-employment as a career pathway Employer Encounter	Being aware of their role in ensuring rights and responsibilities in the workplace and in society Taking action to challenge prejudice, stereotypes and discrimination in learning and workplaces when they encounter them	Exploring and responding to the relationship between career, community and society Exploring and responding to the relationship between career, politics and the economy	Planning their next steps in learning & work Discussing & reflecting on the impact of heritage, identity & values Employer Encounter	Actively researching and reflecting on workplaces, workplace culture and expectations Analysing and preparing for recruitment and selection processes
Skills Focus		Problem Solving, Staying Positive	Leadership, Teamwork	Listening, Staying Positive	Speaking, Teamwork	Creativity, Problem Solving	Leadership, Aiming High
Key vocab		Challenge, rewards, motivations, skills, training, employer, interview	Team, leader, manager, business, budget, profit, loss, income, expenditure	Prejudice, equality, inequality, stereotype, injustice, fair, discrimination,	Career, community, council, voting, economy, wages, earnings	Challenge, resilience, perseverance, identity, personal values, goals	Recruitment, vacancy, interview, CV, college, training, apprenticeship
CITIZENSHIP FOCUS		Communities & Cultures	Finance	Rights & Responsibilities	Monarchy & Parliament	Government & Democracy	Law & Order
Accreditation		121630 EMPLOYABILITY (UNIT 2): LEADERSHIP			121632 EMPLOYABILITY (UNIT 4): PROBLEM SOLVING		



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